Note to Contributors

1. Scope of the journal. Pharmacological Reports, formerly The Polish Journal of Pharmacology, publishes papers concerning all aspects of pharmacology, papers dealing with drug action at the cellular and molecular levels, and papers on the relationship between molecular structure and biological activity. The language of all publications is English. Studies of plant extracts are not suitable for Pharmacological Reports. We only publish reports on compounds with well-defined chemical structures.

2. Types of publications. The journal features publications of the following categories: regular papers, short communications, and review articles.

Regular papers should present new experimental studies that constitute a significant contribution to existing knowledge. Theoretical papers that deal with new ideas and concepts based on earlier findings will also be welcome.

Short communications should present important new findings in a brief form.

Review articles should cover the most important current topics or present interpretative and critical accounts. They should not be simple compilations on subjects of general interest. Review articles are published only by invitation of the Editor-in-Chief. Authors intending to prepare a review article should first contact the Editors.

3. Submission of manuscripts. Manuscript and figures should be sent by email to the Editorial Office at editor@if-pan.krakow.pl (the email server must be able to send and accept attachments up to 15 MB in size). Submission is free of charge and must be completed online.

The submitted manuscript should be accompanied by a written statement that the manuscript has not and will not be published in whole or in part in any other journal.

Additionally, it is obligatory that the authors send the names, addresses, and email addresses of eight to ten potential reviewers. Although the journal does not guarantee that these reviewers will be invited, the Editors will take these suggestions into consideration. These recommendations will help the journal to speed up the editorial process.

Each manuscript will be given a registration number by the Editorial Office, and this number should be cited in all correspondence and included in all file names.

All submitted papers will be evaluated by independent reviewers and are subject to editorial revision. The author(s) will receive the original manuscript with the comments of the editors and reviewers, on the basis of which the final version should be prepared. This version must fulfill the requirements listed in the Note to Contributors. The authors take full responsibility for any errors in the final manuscript.

4. Volume of the manuscript. Brevity and clarity of presentation are essential. Lengthy historical introductions and long speculative discussions are unacceptable.

The maximum length of regular papers is 5,000 words, and 9,000 words is the maximum for review articles. The length of short communications should not exceed 3,000 words, four illustrations (figures and tables), and 20 references.

5. Form of the manuscript. The manuscript should be double-spaced, with wide margins, on A-4 size paper. All pages, including the title page, must be numbered. No specific enhancements (underlining, capitalization, wider margins, different spacing, etc.) should be used in the body of the manuscript. If necessary, appropriate proofreading marks may be inserted as comments in the manuscript. Each new paragraph should be marked by indentation. All headings (e.g., Methods or Results) should be centered. The approximate positions of figures and tables should be indicated in the margin.

Authors are required to submit an electronic copy of their paper by e-mail, preferentially in Rich Text Format or Microsoft Word format, with TIFF, EPS, CDR (ver. 11), Microsoft Excel, Power Point, or SigmaPlot format for graphic files. Each figure should be submitted as a separate file.

6. Language. Researchers who are not native speakers of English and submit manuscripts to international journals sometimes receive negative comments from reviewers or editors about the English language and grammar usage in their manuscripts, and these problems can contribute to a decision to reject a paper. To help reduce the possibility of such problems, we strongly encourage such authors either to have the manuscript reviewed for clarity by a native English speaker or a graduate of English studies or to use one of many English language editing services (e.g., “American Journal Experts”; see: www.journalexperts.com). Please note that any language editing is at the authors’ own expense. Authors who are not native English speakers are requested to attach a certificate at the time of submission confirming that professional language editing has been performed.

7. Organization of the manuscript. Each manuscript must be accompanied by a letter of submission. In this letter authors should declare their individual contribution to the manuscript and disclose any actual or potential conflict of interest. If the paper involves work with animals or animal tissues, the letter should contain a statement declaring that the work was carried out according to statutory bioethical standards and was approved by a bioethics committee or an equivalent body.

Regular papers, short communications, and review articles should include the following elements: title page, abstract page, report pages, references, tables, graphs, figures, and legends.

The title page should include:
- The title (not more than 120 characters, including spaces)
- Authors’ names listed as follows: first name, middle initial (if any), last name
- The name(s) and full postal address(es) (street, zip code, city, and country) of the affiliated institution(s) in which the work was performed
- The name and e-mail address of the corresponding author
- The running head (up to 60 characters, including spaces)

The abstract page should include:
- The body of the abstract (up to 250 words but no longer than 100 words for a short communication). The abstract should present the aims of the study, the major findings (with specific data, if possible), and the principal conclusions. The abstract must be structured into separate sections: Background outlining the context and purpose of the study; Methods containing a short description of methodologies used; Results reporting the main find-
ings; and Conclusions including a brief summary and potential implications

- A list of four to eight key words
- A list of abbreviations should be provided if more than four abbreviations are used. A list of abbreviations must be arranged in alphabetical order.

The report pages for regular articles should be divided into:

INTRODUCTION (up to 750 words), briefly describing the background of the investigation and stating the aim of the study.

MATERIALS and METHODS. Animals and chemicals should be described in the first two paragraphs. The source of chemicals and drugs should be given, unless obviously unnecessary. The basis of dosage calculation (free form or salt) should be indicated. The sex, strain, and approximate weight of animals should be given (e.g., male Wistar rats 100–230 g), and the housing and feeding conditions should be briefly described.

The dosage schedules do not need to be mentioned in the Materials and Methods section if they are easily discernible from graphs or tables. The route of administration (po, iv, ip, icv), solvent used, etc. should be indicated.

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RESULTS and their significance should be presented clearly and concisely, preferably in the form of graphs and tables that should be self-explanatory. However, if there are only a few numerical data, it may be both economical and more legible to describe them in the body text. Authors are requested to report the results only once (i.e., not to repeat them in figures or in the text if data are already presented in tables).

DISCUSSION (up to 1500 words) should contain a critical review of the results of the study in the light of relevant literature. It should end with brief conclusions.

In short communications, the Results and Discussion sections may be combined.

ACKNOWLEDGMENTS (including financial support) are placed at the end of the report pages.

REFERENCES should be arranged alphabetically, numbered consecutively, and referred to in the text preferably by the number only (in square brackets). If a paper by more than two authors is quoted by author names, use the name of the first author followed by et al. and the reference number (e.g., Bunney et al. [4]). References in the list should include: the consecutive reference number, names and initials of authors (if there are not more than seven names all should be listed; for eight or more authors, the first seven names should be listed followed by et al.), the title of the article, the title of the journal (abbreviated according to PubMed usage), the year and volume of the publication, and the first and last page numbers. In the case of a book reference, the title should be followed by additional information concerning the edition (if relevant), publishing house, place of publication (the first one, if more than one are given), and year of publication. The page number or numbers may be indicated. For a chapter in a collective volume, give the title of the chapter quoted, followed by the book title, surname(s) and initials of editors, followed by the same information is required as for books and by inclusive pagination. Use standard American transcription for authors names, book titles, names of towns, etc. if the original reference is written in a non-Latin alphabet. The title of the paper may be translated into English, followed by a statement of the language of the original paper.

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8. **Experimental procedures.** Authors should adhere very carefully to the ethical standards for animal experimentation. Appropriate guidelines for the acquisition and care of animals can be found in the NIH Guide for the Care and Use of Laboratory Animals (National Institutes of Health Publications No. 80–23, revised 1978).

The Editors reserve the right to reject papers if there is any doubt as to whether suitable procedures have been followed.

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Example: Oxcarbazepine (Trileptal, Novartis Pharma, Basel, Switzerland).

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